

Instructions for Filling Out Navajo Nation EPA Open Burn Permit Application

TO BE FILLED OUT BY APPLICANT AT LEAST FIVE BUSINESS DAYS AND NO EARLIER THAN TWENTY BUSINESS DAYS BEFORE THE OPEN BURN IS TO OCCUR

TRADITIONAL OR CULTURAL OPEN BURNING DOES NOT REQUIRE AN OPEN BURN PERMIT, BUT WHENEVER POSSIBLE YOU SHOULD REGISTER WITH NNEPA PRIOR TO CONDUCTING ANY SUCH OPEN BURNING (THERE IS A SEPARATE REGISTRATION FORM TO FILL OUT AND TO BRING INTO THE OFFICE OR FAX)

BURNING WEEDS, SLASH, AND BRUSH DOES NOT REQUIRE AN OPEN BURN PERMIT, BUT WHENEVER POSSIBLE YOU SHOULD REGISTER WITH NNEPA PRIOR TO CONDUCTING ANY SUCH OPEN BURNING (THERE IS A SEPARATE REGISTRATION FORM TO FILL OUT AND TO BRING INTO THE OFFICE OR FAX)

Page 1 – This section requires personal information:

- The person requesting the open burn permit may be the same as the person in charge of the open burn.
- A phone number is required in case you need to be contacted: business, home, and/or mobile (cell). **Physical address or description of the location where the burn will occur:**

If there is no regular street address, you may provide miles/direction from a Chapter House, school, church, business, or other major landmark(s); miles/direction and road number along a State or County Road, Navajo Route, or Farm Road; or rural address number, housing number, or farm plot number and description and color of house.

Page 2 – Please provide the following additional information:

1. Type and quantity of materials proposed to be burned – OBR § 303(C)(4):

Please review the “Permit Conditions” listed on pages 2-3 of the permit application to learn what materials may not be burned and also the way to conduct an open burn.

2. The requested date and duration of the proposed open burn – OBR § 303(C)(6):

You must submit your application to NNEPA at least 5 business days and no earlier than 20 business days before the open burn is to occur. “Duration” means the time required to burn the collected material. Large quantities may require separating into smaller piles. Please check the weather forecast in advance for high winds. Advance planning is required because permits are NOT be good for more than 10 days or when winds are greater than 20 MPH.

3. A description of measures to be taken to prevent escaped burns, including but not limited to the availability of water – OBR § 303(C)(5):

For example, notification of the local Fire Department or the availability of a water truck, fire extinguisher, shovels, rakes, picks, first aid kit, and escape route.

4. A plan (map) showing the location of the proposed open burn in relation to property lines and distances to residential and commercial properties – OBR § 303(C)(3):

For example, a digital or hand-drawn map – with a north arrow – showing highways, roads, watercourses, utility (electrical) lines, property boundaries, and distances to the nearest homes and business.

Do you need assistance in filling out this application?

**Please call the Navajo Nation EPA Air Quality Control Program at
928-729-4246.**



**NAVAJO NATION ENVIRONMENTAL PROTECTION AGENCY
OPEN BURN PERMIT APPLICATION**



**TO BE FILLED OUT BY APPLICANT AT LEAST FIVE BUSINESS DAYS
AND NO EARLIER THAN TWENTY BUSINESS DAYS
BEFORE THE OPEN BURN IS SCHEDULED**

(Please print)

Outdoor fires set for cultural or traditional purposes do not require a permit, and neither do fires set for cultural or traditional purposes within structures such as hogans and sweat houses. OBR § 203(A)(2), (3). Navajo Nation EPA, however, requests that if you are planning a cultural or traditional fire you submit a registration form to the Air Quality Control Program. This registration form will be for informational purposes only and is different than a permit. You do not need to fill out this Open Burn Permit Application.

Agricultural burning and forestry or silvicultural burning is exempt from the open burning permit requirements. OBR § 203(A)(4), (5). Because many Navajo farmers, however, voluntarily submit permits for burning weeds, slash, and brush, Navajo Nation EPA requests that if you are planning to burn these sorts of materials you submit a registration form to the Air Quality Control Program. This registration form will be for informational purposes only and is different than a permit. You do not need to fill out this Open Burn Permit Application. An agency representative will contact you by phone for educational purposes before the burn event.

Name of Person Requesting Open Burn

Name of Person in Charge of Open Burn

Signature of Person Requesting Open Burn

Signature of Person in Charge of Open Burn

Address of Person Requesting Open Burn

Address of Person in Charge of Open Burn

Town / Zip Code

Town / Zip Code

Phone Number

Phone Number

Physical Address or Description of Location Where Burn Will Occur: _____

PLEASE PROVIDE THE FOLLOWING ADDITIONAL INFORMATION:

1. The type and quantity of materials proposed to be burned – OBR § 303(C)(4):

2. The requested date and duration of the proposed open burn – OBR § 303(C)(6):

3. A description of measures to be taken to prevent escaped burns, including but not limited to the availability of water – OBR § 303(C)(5):

4. Please attach to this application a plan (map) showing the location of the proposed open burn in relation to property lines and distances to residential and commercial properties – OBR § 303(C)(3).

Permit Conditions:

1. All material shall be kept as dry as possible through use of a cover or storage.
2. Before initiating an open burn, non-combustibles shall be separated from the materials to be openly burned to the greatest extent practical.
3. The following material shall not be burned: household waste, except as specifically permitted pursuant to OBR § 202(B); junked motor vehicles or salvaged materials; tires or other rubber materials; plastics, plastic products, or Styrofoam; asphalt or composition roofing; tar, tarpaper, petroleum products or paints; paper, paper products, or cardboard

other than what is necessary to start a fire or that is generated at single-family residences or residential buildings with four or fewer dwelling units and is burned at the residential site; lumber or timbers treated with preservatives; construction debris or demolition waste; pesticides, herbicides, fertilizers or other chemicals; insulated wire; batteries; light bulbs; material containing mercury; asbestos or asbestos-containing materials; pathogenic wastes; hazardous wastes; manure; and any material other than natural vegetation that normally emits dense smoke or noxious fumes when burned.

4. Natural or artificially induced draft shall be present where practical, including blowers or air curtain incinerators.
5. Materials to be openly burned shall be separated from the grass or peat layer.
6. A fire shall not be allowed to smolder.
7. Open burning must take place between 8 a.m. and 5 p.m. The applicant may request permission to conduct open burning outside these hours by attaching to this permit application a written request and the reasons for that request. If the request is approved, it will be indicated in item 8 below.

8. OTHER:

Permit Conditions for the Open Burning of Household Waste Only:

1. An Open Burn Permit for household waste shall have a three-year term.
2. An Open Burn Permit for household waste shall be valid only for the person and at the location described in the permit and is non-transferrable.
3. An Open Burn Permit for household waste shall become void if the person who was issued the permit moves to another location.
4. All other Open Burn Permit conditions apply.

I acknowledge I have read these conditions and agree to abide by them.

Signature of Person in Charge of Open Burn

Date

Please return this application, to the Navajo Nation EPA Air Quality Control Program at Fort Defiance: Building #F-004-051, Route 12N, P.O. Box 529, Fort Defiance, Arizona 86504.

OFFICE USE ONLY

DATE APPLICATION APPROVED: _____

APPLICATION APPROVED BY: _____

OPEN BURN PERMIT NO: _____

PERMIT FOR OPEN BURNING OF HOUSEHOLD WASTE: _____ YES _____ NO

IF YES, PERMIT WILL EXPIRE ON: _____ (Three years after permit issuance.)